

# Australian Evangelical Alliance Inc. (Missions Interlink)

## CONFLICT OF INTEREST POLICY

Policy number	AEA Pol. 011	Version	1
Drafted by	Pam Thyer	Reviewed by Board on	23 March 2015
Responsible person	Pam Thyer	Scheduled review date	March 2016

### INTRODUCTION

This Policy has been developed to provide a framework for all Board and NLT Members in declaring conflicts of interest.

### POLICY

1. The Board and NLT place great importance on making clear any existing or potential conflicts of interest (refer definition below). All such conflicts of interest shall be declared by the member concerned and documented in the respective bodies' Conflicts of Interest Register.
2. A Board or NLT member who believes another Board or NLT member has an undeclared conflict of interest should specify in writing the basis of this potential conflict.
3. Where a Board or NLT member has a conflict of interest, that Board or NLT member shall not initiate or take part in any Board discussion on that topic (either in the meeting or with other Board or NLT members before or after the Board or NLT meetings), unless expressly invited to do so by unanimous agreement by all other members present.
4. Where a Board or NLT member has a conflict of interest, that Board or NLT member shall not vote on that matter.
5. Board members are not barred from engaging in business dealings with the organisation, provided that these are negotiated at arm's length without the participation of the Board member concerned. Normal proper tendering rules apply (refer to the Purchasing Policy).

For the purposes of this Policy, a Conflict of Interest is defined\* as :

1. *From Statute, where a Board or NLT member stands to gain financially from any business dealings, programs or services of the organisation, other than where*
  - a. *the Board member falls into the class of people benefited by the organisation and the financial gain is of a nature common to other beneficiaries, or*
  - b. *the person is an employee of the organisation, and the financial gain is of a nature common to other employees.*
2. *Additionally as determined by AEA,*
  - a. *where the immediate family or business connections of a Board or NLT member stands to gain financially from any business dealings, programs or services of the organisation,*
  - b. *where the person is an employee of the organisation,*
  - c. *where a Board member or the ex-officio member of the Board has a role on the governing body of another organisation, where the activities of that other body may be in direct conflict or competition with the activities of AEA.*

*\* definition derived from the Policy Bank "Conflict of Interest Policy"*

### AUTHORISATION

Pam Thyer  
4 March 2014  
Australian Evangelical Alliance Inc.