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18 December 2013

**NOTICE OF SPECIAL MEETING OF MISSIONS INTERLINK MEMBERS AND ASSOCIATES**

**12.30pm Wednesday 5 March 2014 (AEST)**

**Sydney:** GRN Conference Room, Unit1/36 Stoddart Rd Prospect

**With Skype venue Melbourne:** Conference Room, 5 Court St, Box Hill

*Each current Member and Associate of Missions Interlink is entitled to have one representative voting at all General and Special Meetings. The representative shall be the CEO of the organisation or his/her nominee.*

**AGENDA**

1. Opening: Welcome and devotion.
2. Present: As per attendance book.
3. Apologies: As per attendance book
4. Background and discussion of the proposed amendments to the *Missions Interlink Regulations*.
5. Special Resolution to alter the Regulations (as outlined).
6. Close of meeting

Please note that lunch will be provided following the meeting at the Sydney venue. Please RSVP for catering purposes to [admin@missionsinterlink.org.au](mailto:admin@missionsinterlink.org.au).

A handwritten signature in black ink that reads "Pam Thyer". The signature is written in a cursive, flowing style.

Pam Thyer  
National Director

## MISSIONS INTERLINK

This Notice of Special Resolution is made in accordance with Regulation 36 of the Regulations of Missions Interlink for the approval of the following alternations to the Regulations.

The Regulations to be altered are as follows:

| ALTERATION NUMBER | REGULATION NUMBER     | ALTERATION   |
|-------------------|-----------------------|--|
| 1                 | Statement of Purposes | In line 1 delete the word “a” and replace with the word “the”.   |
| 2                 | 1                     | <ol style="list-style-type: none"> <li>1 The definitions be rearranged so that they appear in alphabetical order.</li> <li>2 The definition named “<b>Affiliate Member</b>” be amended to read “<b>Affiliate</b>” or “<b>Affiliate Member</b>”.</li> <li>3 A new definition be added as follows “<b>Board</b> means the board of AEA.”</li> <li>4 Amend the definition of “<b>general meeting</b>” to delete the word “General” where it appears on the first and second line and at the end of this definition delete the words “in accordance with Regulations 11 and 12 respectively”.</li> </ol> |
| 3                 | 1, 3, 4, 6, & 7       | Where “Register” appears amend to “register”.  |
| 4                 | 2.2 (b)               | In line 1 delete “the”.<br>In line 2 delete the words “of Missions Interlink”  |
| 5                 | 3.1                   | In line 1 delete “associate of Missions Interlink” and replace with “Associate”.   |
| 6                 | 4.1                   | In line 1 delete the words “Affiliate of Missions Interlink” and replace with the word “organisations”.  |
| 7                 | 5.3                   | In line 2 delete “Regulation 7.2” and replace with “these Regulations”.  |
| 8                 | 8                     | Delete 8.2 to 8.9 inclusive and replace with the following:<br>“8.2 The procedures in relation to this Regulation will be dealt with generally in accordance with the provisions of the AEA rules relating to discipline, suspension and expulsion of its members. Except that a reference in those rules to Board will be read as a reference to the NLT and a reference to Member will be read as a reference to an Associate, Member or Affiliate Member”.  |

| <b>ALTERATION NUMBER</b> | <b>REGULATION NUMBER</b> | <b>ALTERATION</b>  |
|--------------------------|--------------------------|--|
| 9                        | 9.1                      | In line 2 delete the word “Chairman” and replace with “Chairperson”.   |
| 10                       | 10                       | Delete 10.1 to 10.10 inclusive and replace with the following: “The procedures in relation to disputes and mediation will be dealt with generally in accordance with the provisions of the AEA rules relating to grievance except that a reference in those rules to Member will be read as a reference to an Associate, Member or Affiliate Member”.  |
| 11                       | 11                       | Where ever it appears in this Regulation (including in the heading) delete the word “General”.   |
| 12                       | 11.3                     | Delete the current wording of Regulation 11.3 (b) and replace with the words “receive from the NLT reports, information and updates.”.<br>Delete Regulation 11.3 (e).  |
| 13                       | 12                       | Where ever it appears in this Regulation (including in the heading) delete the word “General”.   |
| 14                       | 12.8                     | Delete the word “item” and replace with the word “Regulation”.   |
| 15                       | 13                       | Delete.  |
| 16                       | 14                       | In the heading add the words “and NLT meetings”  |
| 17                       | 14.1                     | Delete the current wording and replace with the following: “14.1 The ND will, at least fourteen (14) days before a general meeting and at least five (5) days before an NLT meeting, send to each Associate and Member (for general meetings) and to each member of the NLT (for NLT meetings) a notice stating the place, date and time of the meeting and the nature of the business to be conducted at the meeting”.  |
| 18                       | 14.2                     | In (a) change “Associate” to “Associates” and after the word “Members” add the words “or the members of the NLT (as relevant)”<br>In (b) delete the words “if the Associate or Member has agreed”.   |
| 19                       | 14.3                     | At the end of the Regulation add the words “except as agreed by the meeting for discussion only.”  |
| 20                       | 14.4                     | Delete.  |
| 21                       | 15                       | In the heading delete the word “general”.<br>15.1 In line 1 after the word “quorum” add the words “is present”, and delete the balance of the Regulation.<br>15.2 In line 3 after the word “present” add the words “or by proxy”.<br>Renumber the current 15.3 as 15.4.<br>Insert new Regulations as follows:<br>“15.3 Fifty (50) per cent of members (not including any members on leave of absence) of the NLT in attendance personally or present by means of electronic communication shall constitute a quorum for the conduct of the business of a meeting of the NLT”.<br>“15.5 If within an hour of the time appointed for an NLT meeting a quorum is not present: |

| ALTERATION NUMBER | REGULATION NUMBER | ALTERATION  |
|-------------------|-------------------|---|
|                   |                   | (a) in the case of a special meeting, the meeting lapses;<br>(b) in any other case, the meeting shall stand adjourned to a place, time and day as arranged by the ND to achieve a quorum”.  |
| 22                | 16                | In the heading delete the word “general”.<br>16.1 In line 2 delete the word “general” and delete the words “the Association” and replace with the words “Missions Interlink”.<br>16.2 In line 2 delete the word “general”.<br>In line 2 delete from “authorized” to the end of the Regulation and replace with the words “members of the NLT present must choose one of their number to preside”.   |
| 23                | 17                | Delete.   |
| 24                | 18                | In the heading delete the word “general”.<br>18.1 In line 1 delete the words “general” and “of the Missions Interlink”, and in line 2 after the word “Member” add the words “(for general meetings) and each member of the NLT (for NLT meetings)”.<br>18.2 In lines 2 and 3 before the word “Member” add the words “Associate or”.<br>18.3 In line 1 after the word “proxy” add the words “unless a member entitled to vote at a meeting requests a poll, in which case it will be taken in such manner as the person presiding at that meeting may determine,”<br>18.5 In line 1 delete the words “An Associate or Member is not” and replace with the words “No one is” and also delete the word “general”. In line 2 delete the words “monies due and” and replace with the words “Associate and/or Member fees”. |
| 25                | 19                | Delete.   |
| 26                | 20                | Delete.   |
| 27                | 22.1              | In between the words at the end of the sentence “the” and “NLT” add the words “Board as assisted by recommendations from the NLT”.  |
| 28                | 22.2              | (a) Delete the current wording and replace with the following: “shall be a reference group for AEA.”<br>(b) Delete the current wording and replace with the following: “will process applications for organisations to become Associates, Affiliate Members and/or Members and will approve or reject all such applications.”<br>(c) Delete the current wording and replace with the following: “will expel Associates, Affiliate Members and/or Members if necessary.”<br>(e), (f) and (g) Delete.   |
| 29                | 22.3 (a) and (b)  | (a) In line 2 delete the words “in accordance with Regulation 22.3 (c)”.<br>In line 3 delete the words “General” and “of”.<br>In line 4 delete the words “Missions Interlink” and “in   |

| ALTERATION NUMBER | REGULATION NUMBER | ALTERATION  |
|-------------------|-------------------|---|
|                   |                   | accordance with Regulation 12.3 (c)".<br>(b) Delete this and renumber (c) to (e) inclusive as (b) to (d).   |
| 30                | 22.3 (e)          | In line 1 delete "two (2)" and replace with "three (3)".<br>In line 3 and 4 delete the words "in accordance with Regulation 11.3 (c)" and replace with the words "at the Annual Meeting".                                   |
| 31                | 23                | Delete this Regulation and replace with the following:<br>"The office holders of the NLT will be the office holders of the Board."  |
| 32                | 24                | In 24.1, 24.3 and 24.4 delete the word "General".   |
| 33                | 25                | In 25.1 delete "six (6)" and replace with "eight (8)".<br>In 25.1 and 25.2 delete the word "General".   |
| 34                | 26.1 (a) i        | Delete the words "of Missions Interlink".   |
| 35                | 28                | Delete.   |
| 36                | 29                | Delete.   |
| 37                | 30                | Delete.   |
| 38                | 31                | Delete.   |
| 39                | 32                | In line 1 delete the words "of Missions Interlink".   |
| 40                | 33                | Delete.   |
| 41                | 34                | Delete.   |
| 42                | 35                | Delete.   |
| 43                | 36                | In line 1 delete the word "General".<br>In line 2 delete the words "two months" and replace with the words "twenty eight (28) days".<br>In the last line delete the words "board of AEA" and replace with the word "Board". |
| 44                | 37                | Delete.   |
| 45                | 26                | A new clause be inserted as follows:<br><b>"26 Inconsistency</b><br>In the event of any inconsistency between these Regulations and the Rules of AEA the Rules of AEA apply."   |
|                   |                   |   |

## MISSIONS INTERLINK

Explanatory Notes for the Special Resolution to amend the Regulations of Missions Interlink

| <b>ALTERATION NUMBER</b>   | <b>EXPLANATORY NOTE</b>   |
|--|---|
|  |   |
| 1  | Making the Statement more specific.   |
| 2  | Amending the definition section and adding a new definition.  |
| 3, 4, 5, 6, 7, 9, 11, 13, 14, 22, 24, 28, 29, 30, 32, 37, 39, 43 | Corrects a typographical error or updates for changes to definitions.   |
| 8, 10, 15, 34, 35, 36, 38, 40, 41, 44                            | Removes Regulations or parts not required (Rules of AEA provide for governance issues).                       |
| 12   | Updating the business conducted at an Annual Meeting to be in line with the structure.                        |
| 16, 17, 18, 20, 21, 23, 25, 26, 42                               | Consolidating Regulations to be more efficient.   |
| 19, 27   | Updating the business conducted at a NLT meeting to be in line with the structure.                            |
| 31   | Allows for more consistent structure of NLT office holders.   |
| 33   | Allows for longer service on the NLT (up from 6 years) which is also consistent with Board membership of AEA. |
| 45   | Ensures there is clarity that the Rules of AEA take priority.   |
|  |   |